

TF LEaRN @ NTU

Temasek Foundation Leadership Enrichment and Regional Networking Programme @ NTU

AY2013-2014 Semester 2 (January – May 2014)

What is LEaRN?

The Temasek Foundation Leadership Enrichment and Regional Networking Programme @ Nanyang Technological University (TF LEaRN @ NTU) is funded by Temasek Foundation. The goal of this scholarship programme (TF LEaRN @ NTU) is to build bridges among student leaders in Asia, with an aim to achieve the following:

- 1. Develop a global mindset by acquiring a better appreciation of another culture, lifestyle, language, and enriching their leadership skills.
- 2. Form a sustained network amongst regional LEaRN participants.
- 3. Work together towards regional connection and development of Asia.
- 4. Build capability and learn whilst involved in the immersion programme

TF LEaRN @ NTU serves to provide a total experiential learning platform for the talented young leaders of the future from Asia, an opportunity to immerse a semester at NTU.

The total experiential learning platform is achieved through the amalgamation of semester course work, community service learning, cultural exchange activities, projects and host family experience in Singapore.

Asian undergraduate students selected to participate in TF LEaRN @ NTU will develop a strong sense of crosscultural intelligence, gain a global mindset with sustained network of friends for regional networking among the development of Asia.

50 selected Asian undergraduate students will be offered to study a semester at NTU with tuition and living expenses covered.

Application for AY 2013-2014, Semester 2 (Academic Calendar: 13 January 2014 – 9 May 2014) will open in August 2013!

LEaRN Quantum		
No. of Awards	 The TF LEaRN @ NTU programme is only offered in Semester 2 50 LEaRN scholarship will be awarded in AY2013-2014, Semester 2 	
Quantum	 Each TF LEaRN @ NTU grant is tenable for an academic semester only or up to 6 months at NTU in Singapore. 	
	 Each TF LEaRN @ NTU grant (up to S\$6,500) aimed at subsidising the TF LEaRN Scholar's airfare, accommodation, living expenses (including books and transport), and programme fees. It shall cover the following: Air ticket subsidy of up to S\$1,200 	
	On-Campus Accommodation Fee	
	Living cost of \$\$2,250 (2 disbursements – Jan & End Mar)	
	Programme Fees (e.g. tuition fees, activities, projects, etc.)	
	NTU on-campus accommodation is guaranteed for all LEaRN recipients from partner universities in Asia.	
Nomination & Application Deadlines	Nomination Deadline: 16 September 2013	
	Online Application Deadline: 30 September 2013	
	Invitations for applications will be emailed to the International Relations Office of NTU Asian Partner Universities for internal dissemination.	

Eligibility

- Open to nationals of member countries of Asia (except Singapore) to pursue a semester of coursework at NTU.
- Applicants must be a full-time Undergraduate student in one of NTU exchange partner institutions.
- Have completed 2 semesters of study at home university, with proof of results.
- NTU will only review student applications that are nominated and formally submitted to NTU Office of Global Education & Mobility Education (OGEM) by the exchange coordinators of partner universities.
- Each NTU partner institutions **should not submit more than five (5) nominations**, unless otherwise indicated, for NTU's review. A selection process (see page 10) will be held and only selected candidates will be awarded the scholarship.

- Each nominee should be from different faculty/schools.
- Applicants should possess the following:
 - a) An excellent academic record within the top 5% of cohort
 - b) A very good command of the English Language (see "English Proficiency Requirement" on page 5)
 - c) Hold leadership positions in any of the university student activity clubs and/or involved in community service
- A Recommendation Letter from faculty of host institution and an outline of a CV of the nominee's accomplishments.
- See below for the **requirements** of the TF LEaRN @ NTU programme and the various **documents required** during application.

Requirements

A. Semester Course Work

Students must take a minimum of 3 courses and max 20AUs (approx. 4-5 courses). Students are not allowed to audit any subjects when here on the programme. They should also aim to excel in the courses chosen.

B. TF LEaRN @ NTU Events & Activities

LEaRN scholars are to participate in <u>ALL</u> activities such as the Orientation, Singapore Tour, Networking Session and Farewell Event organised throughout the semester.

C. Reflections and Journal Reports

LEaRN scholars are required to periodically write down their reflections as well as to produce a journal with photos of 1,500-2,000 words at the end of the TF LEaRN @ NTU on their Singapore immersion, community service learning, projects and host family experiences.

D. Community Service Learning

Apart from the semester course work at NTU, each LEaRN scholars are required to spend a minimum of 15 hours on community service learning during the period of TF LEaRN @ NTU.

E. LEaRN Mentor Programme

Each LEaRN scholars will be paired with a NTU faculty mentor to gain a lifetime of international understanding coupled with a holistic experience of living and studying in Singapore. LEaRN scholars are strongly encouraged to continue to be engaged with their mentors and fellow LEaRN scholars following the end of TF LEaRN @ NTU.

F. LEaRN Projects

LEaRN Scholars will be divided into 3 core project teams, to work on projects such as the Memoir, Video and the Farewell event. Each team will work on their respective projects to conceptualise, plan and execute with guidance from NTU's Office of Global Education & Mobility.

G. Temasek Learning Journey

LEaRN scholars must be prepared to attend a 1-day programme to learn more about the work of Temasek Foundation and the Temasek group of companies. The latter include visits to flagship Singapore companies such as Singapore Power, Singapore Airlines, CapitaLand etc.

H. International Relations/Leadership Forum

LEaRN scholars will attend a 1.5-day International Relations/Leadership Forum. This forum encourages interaction, network and exchanges of views and ideas among the LEaRN scholars (both inbound and outbound scholars) and industry professionals around a chosen theme.

I. TF LEaRN Sharing Sessions

After the TF LEaRN @ NTU Programme, LEaRN scholars must be prepared to:

- share their LEaRN experiences through seminars, blogs, university websites, presentations at their home university and country
- stay in touch with their fellow scholars and mentors
- periodically complete online surveys regarding their progress and development (May 2014, Jan 2015 and July 2015)

How t	o Apply
Application Process	• Applicants are students who have been officially nominated by their home institution to study at NTU via the TF LEaRN Programme @ NTU.
(Please note that the LEaRN application must be submitted electronically together with the relevant documents)	• Applicants are required to complete the online application form and upload all required documents. Application Link: <u>https://venus.wis.ntu.edu.sg/NG_APP/Pages/Login.aspx</u>
	• In the online application form, please indicate that you are applying for the 'LEaRN Programme' found on Section A , under the Student Category .
	• Students should select at least 10 undergraduate courses during application stage for NTU school's review and approval. This is to ensure adequate number of approved courses prior to arrival at NTU. (<i>Max. 20AUs; approx 4-5 courses to be approved</i>)
	• Undergraduate students can only choose undergraduate courses. LEaRN students are strictly prohibited from applying for postgraduate courses.
	*Note: LEaRN students must register and complete a minimum of three (3) examinable approved courses at NTU with proven results during the LEaRN programme.

Information & Supporting	All required information and documents as follows <u>must be submitted online</u> together with the application form:	
documents	1. Choice of at least 10 undergraduate courses for NTU school's review.	
	 Scanned copy of the latest official transcript (signed by the Registrar and includes home university's seal) in English, reflecting all courses taken in PDF format (<600kb). 	
	 Clear, coloured passport-size photo in JPEG format (<60kb; 400(W) x 514(H) pixels) <u>Click here for the photo quidelines.</u> 	
	4. Scanned copy of passport information page in JPEG format (<200kb)	
	5. Up-to-date Curriculum Vitae (CV) in PDF format (<600kb)	
	 Proof of English proficiency (e.g. GCE 'A' Level General Paper, IELTS, TOEFL, SAT1, IB, and MUET) – to be uploaded together with student's transcript 	
	7. Completed Endorsement Form for Business/Accounting courses (Applicable to students who have selected business/ accounting courses in their online application only. See Pg 9 "Business/Accountancy Course Application" for more info.)	
	8. A 200-word letter written by the applicant on why he/she deserves to be part of the LEARN programme. (<i>Please list the leadership roles that you are currently undertaking, including involvement in any form of Social Community Services.</i>)	
	9. A Recommendation Letter from faculty of host institution and an outline of the nominee's accomplishments.	
	Other supporting documents are to be emailed to tflearn@ntu.edu.sg by 30 September 2013:	
	Endorsement Form approved by Home University	
	NO MAILING of original documents is required.	
English	Non-native English speakers must have a minimum level of proficiency in English to be able to study at	
Proficiency Requirement	the Nanyang Technological University. Students are expected to fulfill any of the following:	
Requirement	 General Paper of the Singapore Cambridge GCE 'A' Level Examination: A1, A2, B3, B4, C5, C6 IELTS: a minimum of 6 for the Writing sub-test 	
	 TOEFL: a minimum of 570 (paper) or 90 (internet) or 237 (computer) 	
	 SAT1: a minimum of 600 for the Verbal section; or 7 for the Essay section 	
	 IB: a minimum of 6 for Higher level English 	
	GEPT: High intermediate Stage 2 consisting of writing and speaking modules (applies to students from Taiwan universities only)	
Restricted	Nanyang MBA and Graduate Business Programmes	
Programmes	School of Computer Engineering Graduate Programmes	
(Unavailable to		

and Exchange	Graduate Diploma in Translation & Interpretation (HT5xxx)
students)	All courses from our 5 autonomous institutions – the National Institute of
	Education*, the S Rajaratnam School of International Studies, Earth Observatory of
	Singapore, Singapore Centre on Environmental Life Sciences Engineering and Lee
	Kong Chian School of Medicine.
	* Only NIE General Electives are available to exchange students
	Inter-semestral sessions
	Nanyang Business School Undergraduate Programmes
	a) Core Courses unavailable to non-Business students
	b) Courses relating to the Singapore legislation, legal and accounting system, which may be relevant only in the Singapore context
	Please also refer to the following link for a detailed list of undergraduate restricted courses unavailable to exchange students or highly popular courses with limited
	vacancies:
	http://www.ntu.edu.sg/Students/Undergraduate/AcademicServices/Documents/Cou ses%20Restriction%20Sem%201%20AY2012_main.pdf
Announcement	All application shall undergo stringent selection process and be reviewed by our committee
of Result	 The announcement of selected LEaRN awardees will be sent to their home university via e-mail latest by 8 November 2013.
When will	Awarded LEaRN scholar will receive their E-Welcome package in November/December 2013 for admission into NTU.
students receive	
their E-Welcome Package?	* The E-Welcome Package will be sent to the email address you had listed in your online application. Your exchange coordinator will also be notified of the acceptance via email.
	The E-Welcome Package shall include the following items:
	Your Letter of Enrolment
	 SOLAR Form (For application of Student's Pass)
	Procedures for applying Student's Pass
	Information on applying for campus housing
	 Information on Group Hospitalisation & Surgical Insurance (GHSI) Arrival and orientation
	Note:
	• Even though on-campus housing is guaranteed, awarded LEaRN scholars are still REQUIRED to
	submit their on-campus accommodation application via the NTU Exchange Web Portal.
	• <u>DO NOT</u> apply for on-campus accommodation through our Housing Services Office website. Those are meant only for FULL-TIME local and international students, NOT exchange students or LEaRN Scholars.
	 Application for on-campus accommodation shall be through the <u>NTU Exchange Web Portal</u>. Application links shall be provided in the E-Welcome Package.

Semester Dates	AY2013-2014, Semester 2 (Spring): 13 January 2014 – 9 May 2014 (17 weeks)
	*Note: 1) Students who arrive in NTU <u>AFTER</u> the start of the semester, especially after add/drop period, shall not be allowed to change their pre-registered courses or request for new courses to read.
	2) Students should be aware that there may be examination papers even on the last day of the semester. Hence, any return flight arrangements should be made after the semester date. NTU shall not re-schedule examination dates and students who are registered for the course but fail to sit for the examination paper shall be deemed to have failed the examination.
Academic Calendar	Undergraduates <u>http://www.ntu.edu.sg/Students/Undergraduate/AcademicServices/AcademicCervi</u>
Study Programmes	Undergraduates http://www.ntu.edu.sg/Academics/Pages/CollegesSchools.aspx
Dedicated Academic Support@N	
Course contents	Undergraduates https://wis.ntu.edu.sg/webexe/owa/aus_subj_cont.main
	Note: As updated course information for Semester 2 will only be available towards November 2013, kindly refer to <u>Academic Year 2012, Semester 2</u> as a reference to the courses to be offered.
	For other course information, please also refer to the course contents or outlines listed in the respective College/School websites. <u>http://www.ntu.edu.sg/Academics/Pages/CollegesSchools.aspx</u>
Curriculum Structure	International Exchange Students can take most of the courses offered in any of the four Colleges, subject to pre-requisites with approval by NTU faculty members and/or availability of vacancies and clashes of exam or class timetable.
	http://www.ntu.edu.sg/Services/Academic/undergraduates/Course%20Registr

	 Note: National Institute of Education (NIE) and S. Rajaratnam School of International Studies (RSIS) are autonomous institutions in NTU and have their own set of criteria for exchange applications. Courses offered under the Restricted Programmes are not available to exchange
	students
NTU Academic Unit (AU) System	NTU's courses are assigned credits based on the Academic Unit (AU) System. For a typical one-semester course, the number of academic units is calculated as follows: (a) one hour of lecture/tutorial per week : 1 AU
	(b) 3 hours' laboratory/fieldwork per week : 1 AU
	Find out more from the following links: <u>http://www.ntu.edu.sg/Students/Undergraduate/AcademicServices/Pages/AcademicUnitSystem(AUS).aspx</u>
Workload per semester	A maximum of 20 AUs per semester (subject to home university and NTU's approval – approx. 4-5 courses)
	NTU courses are mainly 3-AUs or 4-AUs.
	*LEaRN scholars are expected to sign up for at least three (3) examinable courses whilst at NTU on the scholarship programme.
Number of courses selection (NOTE!)	LEaRN Applicants <u>MUST</u> select at least <u>ten (10)</u> undergraduate courses <u>(in order of preference)</u> in the online application for approval. This is to ensure adequate number of approved courses prior to arrival in NTU (if you are accepted for admission to NTU). Please select carefully the courses which you should read in NTU, so that you are able to transfer the credits back to your home university.
	Approval of courses is required by the offering Schools in NTU and that does not mean you are guaranteed enrolment in the courses, as this is subjected to NTU pre-requisites, availability of vacancies, and clashes in timetable.
	If you do not have enough approved courses, or choose to apply for new course(s) to read after your arrival at NTU, <u>course approval shall be subject to</u> <u>NTU pre-requisites and vacancies available</u> . It shall not be guaranteed that you will be offered the course(s) and your course registration will be delayed. Requests to reselect courses while you are in NTU will only be processed if there are valid reasons.

during NTU course rep 2's application), subject no clashes in class/ex- register additional app two week of the seme Please note that som Accountancy, Sociolo demand where possil can be met due to vac	gistration period in act to the discretion camination timetab proved UG courses ester. Me UG courses are gy courses). While ole, exchange stude cancy limitations.	number of their approved UG courses <u>December 2013</u> (for AY2013-2014 Sem of the offering Schools, availability and le. You would have the opportunity to during the Add/Drop period in the first e highly popular (particularly Business, e the University will try to meet the ents should expect that not all demand
Accountancy, Sociolo demand where possil can be met due to vac	gy courses). While ble, exchange stude cancy limitations.	e the University will try to meet the
All exchange students	who apply for the	
_		Business/Accountancy courses offered to read through the School's
home university to be uploaded to your onli The processing of you	considered for enr ne application form r application would	rolment. The endorsed form must be a promptly by the application deadline. I be delayed without the document.
		system in awarding grades.
F	0.0	
institution within <u>2 m</u> A scanned copy of the	<u>onths</u> after the end e academic transcri	l of the semester. pts will be emailed to the International
	You are required to con- home university to be uploaded to your onli- The processing of your NTU uses the Grade P Letter-Grade A+ A- B+ B B- C+ C+ C D+ D F LEaRN scholars' acade institution within <u>2 m</u> A scanned copy of the	You are required to complete this form a home university to be considered for enr uploaded to your online application form The processing of your application wouldNTU uses the Grade Point Average (GPA)Letter-GradeGrade PointA+ 5.0 A+ 5.0 A+ 5.0 B+ 4.0 B+ 3.5 B+ 3.0 C+ 2.5 C 2.0 D+ 1.0

Selection Process

- The selection process will be competitively based on superior academic background and leadership quality demonstrated.
- All students hoping to be selected for the TF LEaRN Programme @ NTU must have their online application with <u>all required documents</u> for AY 2013-2014 Semester 2 admission submitted by **30 September 2013** to NTU for consideration.
- Successful applicants will be notified latest by **8 November 2013**.
- An E-Welcome package together with the Letter of Enrolment shall be mailed to the partner university for the selected candidate in November/December 2013.

On-Campus	Accommodation
NTU Hall of Residences	 NTU has 16 halls of residence that are home to some 9,200 undergraduates. They offer similarly styled accommodation and are co-ed by floor or wing. LEaRN Scholars shall be housed in one of our 16 undergraduate Halls of Residences based on double occupancy i.e. twin-sharing, where only 10 Halls have air-conditioned rooms. However, all rooms have ceiling fans. The 16 Halls of Residence were built in different periods with some dating back to the 1970s. Students have to be prepared to accept the different designs and structures of Halls/rooms. While the designs and furnishings of the older Halls are not as modern, they are usually kept clean. More details on our Halls of Residences can be found at: http://www.ntu.edu.sg/has/Undergraduate/HallsofResidence/Pages/Halls.aspx Students with medical condition and/or have specific requests will have to submit doctor's letter certifying the condition which shall be verified by NTU Medical Centre. Students are required to declare medical conditions and requests when submitting application for TF LEaRN @ NTU.
Furniture & fittings available in the room	 Rooms are furnished with a bed, mattress, study table, chair, wardrobe, bookshelf and soft board (to pin notes, etc). Each room is fitted with window coverings such as venetian blinds or curtains, lighting and a fan. <i>Note: Bed-linen, blankets and pillows are <u>NOT</u> provided.</i> There are phone jacks and Ethernet connections in each room. Other fittings may be provided and these vary from hall to hall. <i>Note: Internet cables are <u>NOT</u> provided.</i>
	Wifi is not available in the room.

Is on-campus	On-campus accommodation is guaranteed to all awarded LEaRN Scholars.	
accommodation available	• Even though on-campus accommodation is guaranteed, all LEaRN scholars	
to LEaRN Scholars?	are required to submit their on-campus accommodation application via the	
	NTU Exchange Web Portal prior to the stipulated closing date.	
	• DO NOT apply for on-campus accommodation through our Housing	
	Services Office website. Those are meant only for FULL-TIME local and	
	international students, NOT LEaRN Scholars.	
	• Allocation of accommodation shall be subject to availability, through	
	random balloting system.	
	 Students are allocated <u>randomly</u> and request for <u>transfer of Halls shall not</u> 	
	be entertained.	
	 Request for specific room-mates or preferred Halls cannot be acceded to. 	
	• Request for specific room-mates of preferred hans cannot be acceded to.	
Personal Items to Bring or	Shower tote bucket	
Buy	Toiletries	
	• Towels, washcloths (recommended 2 sets)	
	Shower shoes	
	• Single-size bed sheets/linen, blanket, pillow, pillow cases	
	 Laundry bag, detergent 	
	 Clothes hangers and pegs 	
	 Internet cable 	
	Padlocks	
When can students move	3 days before commencement of the semester.	
in to the Hall of	<u>s days</u> before commencement of the semester.	
Residences?	The Housing Convises Office (UCO) shall notify the event sheek in data to the UCoDN	
Residences?	The Housing Services Office (HSO) shall notify the exact check-in date to the LEaRN	
	Scholars who are successful in securing on-campus accommodation as soon as the	
	check-in dates are confirmed.	
	LEaRN Scholars who intend to arrive earlier than the check-in date and/or arrive	
	after office hours shall have to source for temporary off-campus housing.	
Period of stay for on-	Period of stay in the hostel is determined by the approved period of exchange as	
campus accommodation	stipulated on the NTU Letter of Enrolment.	

Pre-Departure and Arrival

- <u>Pre-departure Guide book</u> for International Students may be found on the web.
- More Information on arrival, housing and visa applications will be provided in the E-Welcome Package in November/December 2013.

For further enquiries, please email <u>tflearn@ntu.edu.sg</u> or visit our website at <u>www.ntu.edu.sg/tflearn</u>